



Auto Payment & Bill Emailing

These days we are all concerned about the world we live in and being “green” has become very important. HTC Communications cares about our environment as we are sure you do as well. HTC Communications now is able to email your monthly statement to you. Emailing bills is good for our environment by not using unnecessary paper and envelopes as well as sending less to our local landfill. It also brings less clutter into your home as you can save your bills in a file on your computer. If you would like to take advantage of this “green” opportunity, please fill out the form below, mark the box requesting bill emailing and return it to our office.

HTC Communications also offers auto-pay which takes your payment out of your checking account each month. This saves you checks and postage. If you would like to take advantage of auto-pay, please fill out the form below, mark the box requesting auto-pay and return it to our office along with a voided check.

You can take advantage of one or both of these services.

Sincerely
HTC Communications

Account Name (Please Print) _____

HTC Communications Account Number _____

Address _____

Telephone Number _____

Email Address _____

Signature _____

Date _____

Bill emailing: I authorize HTC Communications to email my monthly statement. I agree to give 30 days notice if I desire to discontinue this service. I will also notify HTC Communications 30 days in advance if I would like to change the email address that my statement is emailed to.

Auto-pay: I authorize HTC Communications to initiate variable entries to my account identified above for payment of my account. Please attach a voided check for the account from which you want the withdrawals. If this service is no longer desired or if you change banks, we must have 30 days notice. You will receive your bill as usual, the payment will be withdrawn between the 15th and 20th of each month